

WELCOME TO THE 2017-18 WCPTA REFLECTIONS TRAINING



BE A PART OF THE
NCPTA REFLECTIONS PROGRAM!

2017-2018
REFLECTIONS®



**WITHIN
REACH**

ENTRIES FROM ALL GRADES AND ABILITIES ARE
ENCOURAGED TO PARTICIPATE.

Categories Include:

Dance Choreography	Music Composition
Film Production	Photography
Literature	Visual Arts

www.wakepta.org/reflections



www.wakepta.org
reflections@wakepta.org



**Have you signed in on the
Reflections Clipboard?**

BEING A REFLECTIONS CHAIR

- PROMOTE THE PROGRAM
- KEEP UP TO DATE WITH PROGRAM INFORMATION
- ESTABLISH TIMELINES AND SEND OUT RULES & FORMS
- PREPARE FOR JUDGING-LOCATION, TIME, JUDGES
- PREPARE FOR WCPTA COUNCIL DROP-OFF
- CELEBRATE ALL PARTICIPANTS AT SCHOOL
- COMMUNICATING ABOUT THE PROGRAM WITH YOUR COMMITTEE, TEACHERS, STUDENTS, YOUR COMMUNITY, AND YOUR COUNCIL CHAIR.



Is your PTA in good standing?

- Comply with Local Unit Bylaws
- Collect & submit membership dues by the 15th of each month
- Enter members' names and emails into the NCPTA database by the 15th of each month
- File an annual form 990 as required by the IRS by November 15, 2017
- Submit online annual financial review
- Obtain signatures for each board member on the code of ethics form and conflict of interest form
- Operate in accordance with policies and positions of National and State PTA



Log in to your PTA's Memberhub and click PTA for standing status

Budget

- WCPTA Reflections Fee \$25-may come out of your budget -check with your treasurer
- Portfolio(s)-**elementary chairs need two!**
 - Special Artist Portfolio**
- Judges' gifts
- Entry supplies-envelopes, masking tape, etc.
- Awards and/or certificates



ESTABLISHING A TIMELINE

- LATE SEPTEMBER IF INTENT FORMS ARE USED
- LATE OCT. /EARLY NOV HAVE ART TURNED IN
- EARLY NOVEMBER HOLD SCHOOL JUDGING
- MIDDLE NOVEMBER WCPTA DROP-OFF (DETAILS TO COME)
- THEME SEARCH FORMS ONLINE IN OCTOBER-NEW

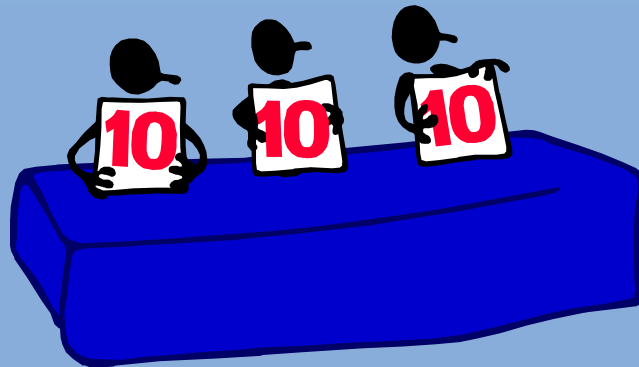
DO NOT GIVE STUDENTS AND PARENTS THE COUNTY/COUNCIL DATES.
ONLY GIVE THEM THE DATES THEY NEED TO TURN ARTWORK IN TO YOU.
THIS WILL HELP THEM FROM GETTING DATES CONFUSED.

PROMOTING THE PROGRAM

- SCHOOL OR PTA WEBSITE
- PTA GENERAL MEETINGS AND EVENTS
- GET TEACHERS AND STAFF INVOLVED
- POSTERS AND BULLETIN BOARDS
- NEWSLETTERS AND EMAILS
- WEEKLY PHONE MESSAGES
- DAILY SCHOOL ANNOUNCEMENTS/VIDEOS
- HOLD SIGNS UP DURING CARPOOL

JUDGES

- JUDGES-PROFESSIONALS, TEACHERS FROM OTHER SCHOOLS, COMMUNITY LEADERS, PROFESSIONALS IN THE ARTS
- YOU NEED A MINIMUM OF THREE JUDGES TO HELP AVOID TIES.
- PARENTS SHOULD NOT JUDGE IF THEIR STUDENTS PARTICIPATED IN YOUR SCHOOL'S REFLECTIONS PROGRAM!
- SMALL THANK YOU GIFT IF POSSIBLE



JUDGING

- LOCATION: MEDIA CENTER, CLASSROOM, COMMUNITY HALL, ETC. CHECK CALENDARS
 - HIDE ALL PERSONAL INFORMATION- BLIND JUDGING!
 - TV, DVD PLAYER, CD PLAYER, LAPTOP
 - INFORM JUDGES OF PROCESS, RULES, & CURRENT THEME
 - ASSIGN NUMBERS TO ART TO CORRELATE WITH JUDGES FORM
 - THEME IS SO IMPORTANT-ARTISTIC STATEMENT ON STUDENT FORM HELPS THE JUDGE UNDERSTAND HOW THE ART RELATES TO THE THEME.
- *EXAMPLE JUDGE FORM CAN BE FOUND IN JUDGES GUIDE ON OUR WEBSITE

WCPTA Drop-off and Pick-up

- 12 pieces max per age division (24 elementary schools)**
- 12 Special Artist pieces max from your school
- Local Chair Participation Form is required
- Sign in at registration table and dues & fees will be checked
- First come, first serve (you may have to wait for an art table)
- All art, student forms, participation forms, portfolios and 3D art containers will be checked before drop-off is finished
- Drop-off can take anywhere from 20-60 minutes. Please allow yourself ample time
- Pick-up will be in mid December & is usually much faster than Drop-off. You will be notified of winners at Pick-up.

Special Artist Division

- For students whose physical, cognitive, or mental health challenges meet ADA guidelines
- They can enter traditional categories or special artist
- These pieces are brought to drop-off but do not count towards your entry number of 12 max
- All schools can bring 12 Special Artist Pieces
- Separate Portfolio (see portfolio slide)

Portfolio(s) Are Required

- Large portfolios at craft stores
- Make your own (video on our website)
- Elementary chairs need TWO-one for each age division
- Include your school name, your name, and your phone number
- Color codes for portfolios
 - **Orange** for Primary
 - **Green** for Intermediate
 - **Blue** for Middle/Jr
 - **Pink** for Senior/High
 - **Yellow** for Special Artist
- 3D pieces **MUST** be in a box/container with a lid and labeled with school name and all information as specified in the Visual Art Rules.

Awards and Recognition

- All students should be recognized regardless of placement or advancement
- Certificates, ribbons, trophies, school merchandise, gift cards, etc.
- Awards celebration, ice cream party, assembly, general PTA meeting



FORMS AND RULES

- ❑ STUDENT ENTRY FORM-TITLE, ARTIST STATEMENT, AND ART RELATED QUESTIONS ARE REQUIRED. PARENT & STUDENT SIGNATURE AND PTA INFORMATION ALSO REQUIRED.
- ❑ GENERAL RULES AND ART RULES-FAMILIARIZE YOURSELF
- ❑ THEME SEARCH FORM (OPTIONAL, MORE INFO ONLINE)
- ❑ LOCAL CHAIR PARTICIPATION FORM MUST BE COMPLETELY FILLED OUT AND BROUGHT TO DROP-OFF



Questions and Contacts



www.wakepta.org/reflections

Email Leah Williams, WCPTA VP of Programs at:

reflections@wakepta.org

THANK YOU FOR SUPPORTING ARTS IN EDUCATION!